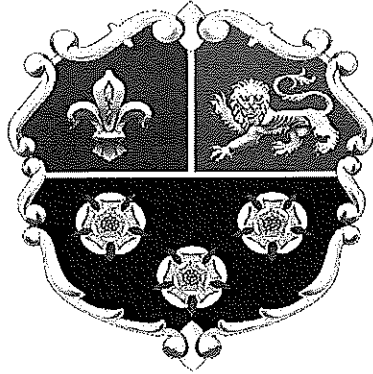


PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

Tele: 0151 - 426 - 3933

Email: enquiries@prescot-tc.gov.uk

Dated this 6th day of November 2024

To the Members of the Events Committee

Councillors J. Burke, M. Burke, P. Cook, J. Edgar, T. Murray, M. Sommerfield, T. Smith and P Goodwin.

YOU ARE HEREBY SUMMONED TO ATTEND

**a meeting of the Events Committee for the Town of Prescot to be held at
Prescot Town Hall on Wednesday 13th November 2024 at 6.00pm.**

A handwritten signature in black ink, appearing to read 'Alex Spencer', written in a cursive style.

Alex Spencer
TOWN CLERK

AGENDA

1. **TO RECEIVE APOLOGIES** Verbal
To receive apologies of absence from committee members.

2. **DECLARATIONS OF INTEREST** Verbal
In accordance with Standing Order 4 G ii. members are invited to indicate any interests they may have in relation to items on the agenda for the meeting.

3. **MINUTES OF PREVIOUS COMMITTEE MEETING** (Pages 3-5)
To **APPROVE AND SIGN** the Minutes of the Events Committee Meeting held on 16th October 2024.

4. **PRESCOT CHRISTMAS CRACKER 2024** Verbal
The Deputy Town Clerk will provide members with an update on the task list and members are asked to provide any relevant feedback.

This will be provided on the day.

5. **SENIOR CITIZEN CHRISTMAS DROP IN 2024** Verbal
The Deputy Town Clerk will provide members with an update on the task list and members are asked to provide any relevant feedback.

This will be provided on the day.

6. **COMMUNITY CLEAN UP EVENT** (Pages 6-8)
Members are asked to **CONSIDER** the report and **AGREE** the recommendations contained within.

7. **PRESCOT CARNIVAL 2025** Verbal
The Deputy Town Clerk will provide members with an update on the task list and members are asked to provide any relevant feedback.

This will be provided on the day.

PRESCOT TOWN COUNCIL

EVENTS COMMITTEE MEETING

13TH NOVEMBER 2024

REPORT TITLE:

Minutes of Previous Committee Meeting

BACKGROUND TO THE REPORT:

As members are aware they are required to agree the minutes of the previous meeting as a true and accurate record of the business transacted at that meeting.

PURPOSE OF REPORT:

To **AGREE** the minutes of the previous committee meeting as true and accurate.

REPORTS PREPARED BY:

Louise Sephton – Deputy Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the **TOWN OF PRESCOT** was held on **WEDNESDAY, 16TH OCTOBER 2024** in the **PRESCOT TOWN HALL**, commencing at **6:00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Cook, J. Edgar, P. Goodwin and T. Smith.

ALSO IN ATTENDANCE

L. Sephton (Deputy Town Clerk)

11. TO RECEIVE APOLOGIES

Apologies were received from Cllr T. Murray.

12. DECLARATIONS OF INTEREST

There were no declarations of interest received.

13. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Events Committee meeting held on 12th September 2024 be agreed as a correct record and signed by the Acting Chair.

14. ARMISTICE DAY SERVICE 2024

The Deputy Town Clerk updated members on the task list and confirmed the arrangements for the service.

It was agreed to suspend standing orders and bring item 6 on the agenda as the next item for discussion.

15. SENIOR CITIZEN CHRISTMAS DROP IN 2024

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being:-

Using the power granted under section 145 of the Local Government Act 1972 –
Members resolve to: -

- 4.1.1 Agree to hold the event on Friday 6th December 2024 from 1pm – 3pm at Prescott Town Hall.

4.1.2 Consider and agree to the proposals listed in section 2.2 and 2.3.

Members agreed to provide hot drinks and a selection of cakes with entertainment from Keiron Kenny.

4.1.3 Agree the associated approximate costs in section 3.

Members agreed to purchase hot drinks and a selection of cakes along with entertainment from Keiron Kenny.

16. PRESCOT CHRISTMAS CRACKER 2024

The Deputy Town Clerk updated members on the task list and confirmed the activities that had been booked. It was agreed for the Deputy Town Clerk to ask the Centre 63 Ukulele Band and Prescot Church Choir if they were available to perform.

The meeting closed at 6:41 p.m.

Dated: 13th November 2024

**Signed:.....
(Cllr T. Murray, Chair of Events Committee)**

PRESCOT TOWN COUNCIL**EVENTS COMMITTEE****13TH NOVEMBER 2024****REPORT TITLE**

Community Clean Up Event

BACKGROUND TO THE REPORT

In July 2020 a motion was put forward to carry out a pilot Community Clean Up event in the south ward of the Town. Following the success of the pilot clean up events have been held each year which now include the South and North wards of the Town.

PURPOSE OF THE REPORT

To provide members with a proposed format for the Community Clean-up Event for the year 2024/25 and seek approval of that format.

REPORT PREPARED BY

Louise Sephton – Deputy Town Clerk

PRESCOT TOWN COUNCIL

Community Clean Up Event

1. INTRODUCTION

- 1.1 In July 2020 a motion was put forward to carry out a pilot Community Clean Up event in the south ward of the Town. Following the success of the pilot clean up events have been held each year which now include the South and North wards of the Town.

2. EVENT FORMAT

- 2.1 The last community clean up event was held between 9am – 12pm on two Saturdays in March 2024 and took place in two locations. In the South ward St Pauls Church Hall car park was used and in the North ward Prescott Town Hall car park was used.
- 2.2 Residents were asked to bring along items of household waste, garden waste and unwanted household items to dispose of in the skips provided. A list of items that were accepted and excluded were on the advertising flyer which were distributed by elected members to Prescott residents in both wards.
- 2.3 As with many Town Council Events this event relies on the support of Elected Members to volunteer on the day.
- 2.4 If the events were to be held again in March the possible dates for 2025 will be Saturday 1st, 15th, 22nd and 29th March 2025.

3. FINANCIAL IMPLICATIONS

- 3.1 The budget for this year's Community Clean Up Events is £3,600.

The costs for last year are shown below: -

Item	Cost £
8 x 8 ton skips @ £200.00 – Prescott Town Hall	1,600.00
4 x 8 ton skips @ £200.00 – St Paul's Church	800.00
Total	2,400.00

- 3.2 The budget for this year's event would allow for the hire of 18 skips.

4. RECOMMENDATIONS

4.1 In accordance with the powers granted under section 137 of the Local Government Act 1972 members are asked to: -

- Agree the event format as stated in section 2.
- Agree for the Deputy Town Clerk to check members availability for the dates stated in 2.4 and arrange the events as necessary.
- Agree the number of skips to be hired for each venue.

