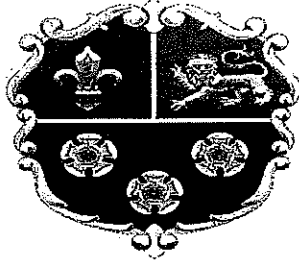


PRESCOT TOWN COUNCIL



Prescot Town Hall, 1 Warrington Road, Prescot, Merseyside. L34 5QX

Telephone: 0151-426-3933

email: enquiries@prescot-tc.gov.uk

Dated this 24th Day of October 2024

To the Mayor and Members of Prescot Town Council

**YOU ARE HEREBY SUMMONED TO ATTEND
a meeting of Prescot Town Council
to be held on Thursday 31st October 2024**

at

Prescot Town Hall

commencing at 6.00 p.m.

A handwritten signature in black ink, appearing to read 'Alex Spencer', written in a cursive style.

Alex Spencer
TOWN CLERK

A G E N D A

1	TO RECEIVE APOLOGIES	Verbal
2	PUBLIC OPEN FORUM To provide members of the public with the opportunity to ask questions of the Council.	Verbal
3	DECLARATIONS OF INTEREST <i>In accordance with Standing Order 5.k.iii, members are invited to indicate and interests they may have in relation to items on the agenda for the meeting.</i>	Verbal
4	MINUTES OF THE PREVIOUS COUNCIL MEETING To <u>APPROVE AND SIGN</u> the minutes of Town Council held on Thursday 26 th September 2024 as a true and accurate record of the business transacted.	Pages 5 to 10
5	MINUTES OF THE COUNCIL COMMITTEE MEETINGS To <u>NOTE</u> the minutes of the following Committee meetings: (Draft) Events Committee held on 16 th October 2024	Pages 11 to 13
6	REPORT ON COUNCIL RESOLUTIONS DURING 2024/25 Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.	Pages 14 to 19
7	ANNOUNCEMENTS FROM THE LEADER To receive announcements from the Leader of the Council. <u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u>	Verbal
8	ANNOUNCEMENTS FROM THE TOWN CLERK To receive announcements from the Town Clerk. <u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u>	Pages 20 to 21

9	<p>REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES</p> <p>To receive reports and presentations from representatives at conferences or outside bodies.</p> <p><u>FOR INFORMATION AND TO RECEIVE QUESTIONS FROM MEMBERS</u></p>	Verbal
10	<p>MAYORAL ENGAGEMENTS</p> <p>To receive the schedule of forthcoming Mayoral engagements.</p> <p><u>FOR INFORMATION ONLY</u></p>	Pages 22 to 23
11	<p>PLANNING APPLICATIONS</p> <p>Members are asked to <u>CONSIDER</u> any planning applications received and <u>AGREE</u> to make comment on those they feel require a response.</p>	Pages 24 to 27
12	<p>PLANNING DECISIONS</p> <p>Members are asked to <u>NOTE</u> any planning decisions received</p>	Page 28
13	<p>FUNDING APPLICATIONS</p> <p>To <u>CONSIDER</u> and <u>APPROVE, DEFER</u> or <u>REJECT</u> the funding application from:</p> <ul style="list-style-type: none"> • JK Stars Morris Dancers 	Pages 29 to 32
14	<p>MOTION FROM CLLR J. BURKE – TO PROVIDE A VENUE FOR “PROUD AS KNOWSLEY LGBTQ+ PEER SUPPORT GROUP”</p> <p>Members are asked to <u>CONSIDER</u> the report and <u>AGREE</u> the recommendations contained within.</p>	Pages 33 to 34
15	<p>RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC</p> <p>By virtue of Standing Order 3D, that members of the press and public be excluded for the remainder of the meeting given the confidential nature of the business to be transacted or for other special reasons.</p>	

16	<p>UPDATE ON KING GEORGE V PLAYING FIELDS (BROWN'S FIELD) AND EATON STREET PARK REVERTING BACK TO KNOWSLEY COUNCIL</p> <p>Members are asked to CONSIDER the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 35 to 40</p>
17	<p>POTENTIAL PURCHASE OF CHRISTMAS LIGHTS FOR INSTALLATION IN 2025</p> <p>Members are asked to CONSIDER the report and <u>AGREE</u> the recommendations contained within.</p>	<p>Pages 41 to 51</p>

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st OCTOBER 2024

REPORT TITLE:

Minutes of Previous Town Council Meeting

BACKGROUND TO THE REPORT:

As members are aware the minutes of all Town Council Meetings are required to be agreed as a true and accurate record of the business transacted at the meeting.

PURPOSE OF REPORT:

To **APPROVE** and **SIGN** the minutes of the Meeting of the Town Council held on 26th September 2024.

REPORTS PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **COUNCIL** for the **TOWN OF PRESCOT** was held on **THURSDAY, 26th SEPTEMBER 2024** in **PRESCOT TOWN HALL**, commencing at **6.00P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Goodwin, T. Murray, I. Smith,
T. Smith, P. Shaw, M. Sommerfield, G. Wickens and F. Wynn.

TOWN COUNCIL OFFICERS PRESENT

A. Spencer (Town Clerk)

ALSO IN ATTENDANCE

No members of the public were in attendance.

<u>58.</u>	<u>TO RECEIVE APOLOGIES</u> Apologies were received from Cllrs P. Cook and J. Edgar.
<u>59.</u>	<u>PUBLIC OPEN FORUM</u> No members of the public were in attendance.
<u>60.</u>	<u>DECLARATIONS OF INTEREST</u> Declarations of Interest were received from the following: - <ul style="list-style-type: none">• Cllr M. Burke for Items 11 Planning Applications & 12 Planning Decisions• Cllr I. Smith for Items 11 Planning Applications & 12 Planning Decisions• Cllr F. Wynn for Item 11 Planning Applications
<u>61.</u>	<u>MINUTES OF THE PREVIOUS COUNCIL MEETING</u> It was UNANIMOUSLY RESOLVED that the minutes of the previous council meeting held on 25 th July 2024 be APPROVED AND SIGNED as a true and accurate record of the business transacted.
<u>62.</u>	<u>MINUTES OF THE COUNCIL COMMITTEE MEETINGS</u> It was UNANIMOUSLY RESOLVED to NOTE minutes of Finance, Policy & HR Committee held on 12 th September 2024.

63.	<p><u>REPORT ON COUNCIL RESOLUTIONS DURING 2024/25</u></p> <p>It was UNANIMOUSLY RESOLVED to NOTE progress against resolutions as presented in Appendix One to the report.</p>																
64.	<p><u>ANNOUNCEMENTS FROM THE LEADER</u></p> <p>None.</p>																
65.	<p><u>ANNOUNCEMENTS FROM THE TOWN CLERK</u></p> <p>It was UNANIMOUSLY RESOLVED to NOTE announcements from the Town Clerk relating to:-</p> <ul style="list-style-type: none"> • The Termination of leases relating to Eaton Street Park and King George V Playing Fields (Brown's Field) 																
66.	<p><u>REPORTS AND PRESENTATIONS FROM REPRESENTATIVES AT CONFERENCES OR OUTSIDE BODIES</u></p> <p>None.</p>																
67.	<p><u>MAYORAL ENGAGEMENTS</u></p> <p>It was UNANIMOUSLY RESOLVED to NOTE the Mayoral Engagements listed.</p> <p>Cllrs M. Burke, I. Smith and F. Wynn left the meeting.</p> <p>Cllr G. Wickens assumed Chair of the meeting.</p>																
68.	<p><u>PLANNING APPLICATIONS</u></p> <p>The following Planning Applications were considered:-</p> <table border="1" data-bbox="256 1597 1273 1986"> <thead> <tr> <th>Application Ref</th> <th>Location</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>24/00371/FUL</td> <td>73 St Helens Road Prescot</td> <td>Members wished to pass comment upon how the applicant had consulted residents</td> </tr> <tr> <td>24/00391/FUL</td> <td>98 St James Road, Prescot</td> <td>No objections or comments</td> </tr> <tr> <td>24/00326/FUL</td> <td>10 Egerton Road, Prescot</td> <td>No objections or comments</td> </tr> <tr> <td>24/00463/FUL</td> <td>Millican's Opticians, 29-31 Eccleston Street, Prescot</td> <td>No objections or comments</td> </tr> </tbody> </table>		Application Ref	Location	Comments	24/00371/FUL	73 St Helens Road Prescot	Members wished to pass comment upon how the applicant had consulted residents	24/00391/FUL	98 St James Road, Prescot	No objections or comments	24/00326/FUL	10 Egerton Road, Prescot	No objections or comments	24/00463/FUL	Millican's Opticians, 29-31 Eccleston Street, Prescot	No objections or comments
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	<p>It was UNANIMOUSLY RESOLVED to INSTRUCT the Town Clerk:-</p> <ol style="list-style-type: none"> 1. To ensure that at future meetings of Council, a laptop and projector is in place so that planning applications can be more accurately reviewed, and 2. To obtain quotations for projectors and screens so that conferencing facilities within the Council Chamber/Conference Room and Multi-Function room can be improved.
<p>69.</p>	<p><u>PLANNING DECISIONS</u></p> <p>No Planning Decisions were received.</p> <p>Cllrs M. Burke, I. Smith and F. Wynn rejoined the meeting.</p> <p>Cllr M. Burke resumed Chair of the meeting.</p>
<p>70.</p>	<p><u>FUNDING APPLICATIONS</u></p> <ol style="list-style-type: none"> 1. Unity Morris Dancers (now JK Stars) who were seeking £500.00 for the purchase of T-shirts, jackets and dress essentials to support training and performances. <p>It was UNANIMOULSY RESOLVED to:</p> <p>REJECT the application given that the items for which funding was being requested was not in adherence with the revised Community Fund Policy and Guidance Notes, but that the Town Clerk supports the group if a further application is submitted.</p> <ol style="list-style-type: none"> 2. Glenbuck Juniors Football Club who were seeking £300.00 for the purchase of line marking equipment to support club training at Prescot Primary School. <p>It was UNANIMOUSLY RESOLVED to:</p> <p>APPROVE the application, and to INSTRUCT the Town Clerk to (within the community funding offer letter) seek clarification on how the club promotes itself and how Prescot Town Council could help promote the group further.</p> <ol style="list-style-type: none"> 3. Prescot and Odyssey Cricket Club (Bowling Section) who were seeking £500.00 to fund repairs to the club's greens mower. <p>It was UNANIMOUSLY RESOLVED to:</p> <p>APPROVE the application, and to INSTRUCT the Town Clerk to (within the community funding offer letter) make the club aware that National Lottery Funding may be available to help with future repairs/the purchase of a new greens mower, and that Cllr J Burke was willing to provide guidance on how a funding bid could be drafted.</p> <p>In addition, that a place at the Prescot Carnival be offered to the club in order to promote it and increase membership numbers.</p>

71.	<p><u>PRESCOT CARNIVAL FEEDBACK REPORT</u></p> <p>The Town Clerk presented the Prescott Carnival Feedback Report as produced by the Deputy Town Clerk and previously reported to Events Committee in September 2024.</p> <p>It was UNANIMOUSLY RESOLVED to APPROVE the recommendations as detailed at paragraph 2.5 to the report.</p>
72.	<p><u>PRESCOT COMMUNITY RECOGNITION AWARDS 2024 FEEDBACK REPORT</u></p> <p>The Town Clerk presented the Prescott Community Recognition Awards 2024 Feedback Report as produced by the Deputy Town Clerk and previously reported to Events Committee in September 2024.</p> <p>It was UNANIMOUSLY RESOLVED to APPROVE the recommendations as detailed at paragraph 6.0 to the report.</p>
73.	<p><u>EXTERNAL AUDIT REPORT 2023/24</u></p> <p>The Town Clerk confirmed that Council had received its 2023/24 External Audit Certificate confirming that the audit was complete and the right to public exercise commenced.</p> <p>It was UNANIMOUSLY RESOLVED to</p> <ol style="list-style-type: none"> 1. Not levy a charge for the public right to exercise and 2. Note the contents of the report.
74.	<p><u>RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC</u></p> <p>It was UNANIMOUSLY RESOLVED to Exclude the Press and Public from the meeting by virtue of Standing Order 3D.</p>
75.	<p><u>UPDATE ON TERMINATION OF LEASES RELATING TO KING GEORGE V PLAYING FIELD (BROWN'S FIELD) AND EATON STREET PARK</u></p> <p>Members considered the report of the Town Clerk following a meeting he attended with Knowsley Council on 20th September 2024 regarding the reversion of Eaton Street Park and Brown's Field to Knowsley Council on 21st October 2024.</p> <p>It was UNANIMOUSLY RESOLVED</p> <ol style="list-style-type: none"> 1. That Council accepted both sites would revert back to Knowsley Council on 21st October 2024 in their entirety, and that with regards to the former bowling green area within Eaton Street Park, that Council would not enter into a lease or community asset transfer with Knowsley Council. 2. That the Town Clerk continues to liaise with utility companies for each site with a view to stopping up utility supplies and/or transferring over to Knowsley Council.

- | |
|--|
| <ol style="list-style-type: none">3. That the Town Clerk confirms the ownership of assets within the former bowling green area at the earliest opportunity4. That the Town Clerk contacts Knowsley Council requesting that they liaise with the Friends of Eaton Street Park and Park Pantry to determine their capacity under a community asset transfer; and if not possible, that Knowsley Council continues to support community groups regarding the payment of onsite utilities.5. To note the contents of the report. |
|--|

The meeting closed at 7:35 p.m.

Dated: 31st October 2024

Signed:.....

Cllr Mark Burke (Mayor of Prescot)

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st OCTOBER 2024****REPORT TITLE:**

Minutes of Committees

BACKGROUND TO THE REPORT:

In order to ensure all members are kept up to date with the decisions reached by committees a copy of the minutes for each council committee meeting is provided.

PURPOSE OF REPORT:

To **NOTE** the minutes of the committee meetings provided.

REPORTS PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the **TOWN OF PRESCOT** was held on **WEDNESDAY, 16TH OCTOBER 2024** in the **PRESCOT TOWN HALL**, commencing at **6:00 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Cook, J. Edgar, P. Goodwin and T. Smith.

ALSO IN ATTENDANCE

L. Sephton (Deputy Town Clerk)

11. TO RECEIVE APOLOGIES

Apologies were received from Cllr T. Murray.

12. DECLARATIONS OF INTEREST

There were no declarations of interest received.

13. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **UNANIMOUSLY RESOLVED** that the minutes of the Events Committee meeting held on 12th September 2024 be agreed as a correct record and signed by the Acting Chair.

14. ARMISTICE DAY SERVICE 2024

The Deputy Town Clerk updated members on the task list and confirmed the arrangements for the service.

It was agreed to suspend standing orders and bring item 6 forward as the next item for discussion.

15. SENIOR CITIZEN CHRISTMAS DROP IN 2024

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 4.1 being:-

Using the power granted under section 145 of the Local Government Act 1972 –
Members resolve to: -

- 4.1.1 Agree to hold the event on Friday 6th December 2024 from 1pm – 3pm at Prescott Town Hall.

4.1.2 Consider and agree to the proposals listed in section 2.2 and 2.3.

Members agreed to provide hot drinks and a selection of cakes with entertainment from Keiron Kenny.

4.1.3 Agree the associated approximate costs in section 3.

Members agreed to purchase hot drinks and a selection of cakes along with entertainment from Keiron Kenny.

16. **PRESCOT CHRISTMAS CRACKER 2024**

The Deputy Town Clerk updated members on the task list and confirmed the activities that had been booked. It was agreed for the Deputy Town Clerk to ask the Centre 63 Ukulele Band and Prescott Church Choir if they were available to perform.

The meeting closed at 6:41 p.m.

Dated: 13th November 2024

Signed:.....
(Clr T. Murray, Chair of Events Committee)

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st OCTOBER 2024****REPORT TITLE:**

Report on Council Resolutions During 2024/25

BACKGROUND TO THE REPORT

At a meeting of Annual Council in May 2023, Members resolved that a report be produced at each council and committee meeting to update Members on progress against previously agreed resolutions.

Council's Standing Orders were also amended to ensure that this report was a standing agenda item at each Council Meeting.

PURPOSE OF THE REPORT

To provide an update to Members of progress against previously agreed council or committee resolutions.

REPORT PREPARED BY:

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

Report on Council Resolutions During 2024/25

1. INTRODUCTION

- 1.1 At a meeting of Annual Council in May 2023, Members resolved that a report be produced at each council and committee meeting to update Members on progress against previously agreed resolutions (where a resolution required progression officers/partners).
- 1.2 Given that members meet throughout the civic year, it is sometimes difficult to remember what resolutions have been made at each council or committee meeting, and perhaps more importantly, difficult to assess progress against those resolutions.
- 1.3. Appendix One to this report details Members' resolutions and progress to date.

2. RECOMMENDATIONS

- 2.1 Members are asked to:-
 1. Consider previous council resolutions and progress detailed within Appendix One
 2. Note the contents of this report

Appendix One

Date of Meeting	Minute Number	Resolution	Progress to Date
30/05/2024	13	2. That meetings of Finance, Policy and HR Committee scheduled for 11 th July 2024 and 16 th January 2025 not be confirmed and are subject to change pending clarification from Members.	<p>Completed: At a meeting of Full Council on 25th June 2024, Members clarified agreed to hold an Extra-Ordinary meeting of Finance, Policy and HR Committee on 11th July 2024 given the need to review Community Funding Policy and Guidelines and Bar Concession Tender.</p> <p>A meeting for 16th January 2025 was also confirmed given reporting schedule for budget setting 2025/26.</p>
30/05/2024	19	Approved Community Funding Application to Prescott Mission Christmas Dinner 2024 for £500.00.	<p>In Progress: Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.</p>
30/05/2024	19	Approved Community Funding Application to the 1 st Prescott & Whiston Scout Group for £500.00.	<p>In Progress: Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.</p>
30/05/2024	19	Deferred Community Funding Application to the Friends of Halshead and Food Initiative Group pending confirmation of Council's Community Fund Guidelines.	<p>Completed: Members rejected the application in consideration of the amended Community Fund Policy and instructed the Town Clerk to contact the applicant making them aware that the application was rejected but outlining items which were in line with the amended policy so that a further application could be submitted.</p>

Date of Meeting	Minute Number	Resolution	Progress to Date
30/05/2024	20	Submission of Annual Governance and Accountability Return 2023/24	<p>Completed: The Town Clerk submitted Councils 2023/24 Annual Governance and Accountability Return (AGAR) to PKF Littlejohn as External Auditor.</p>
30/05/2024	22	To defer any decision (on the potential use of the carpark at Prescott Town Hall for community use/the owners of "The Big Chippy") and instruct the Town Clerk to contact Knowsley Council for an update on what work has been completed to date.	<p>Completed: An update on progress by KMBC was provided to Council on 25th June 2025, and the Town Clerk has spoken directly with owners of the Big Chippy to confirm that Knowsley Council / Merseyside Police will continue to work with all businesses along Warrington Road to help prevent obstructions to the highway. Given that Council has recently repaired barrier access to Prescott Town Hall, it was not possible to offer gratis parking to the Big Chippy and/or wider community given the likely operational impact this would have at the Prescott Town Hall.</p>
25/06/2024	38	Defer resolution on the application (From Friends of Halsneed Community Allotment and Food Initiative) pending a review of Council's Community Funding Policy & Guidelines by Members of Finance, Policy and HR Committee on 11 th July 2024; and that Council should consider recommendations of the Committee at its meeting on 25 th July 2024.	<p>Completed: Finance, Policy & HR Committee Members met of 11th July 2024; and have put forward recommendations to Council on 25th July 2024.</p>
25/06/2024	40	That Council's resolution of 15 th February 2024 continued to represent Council's position concerning both sites, and that the Town Clerk reiterate this position if contacted by Knowsley Council officers.	<p>Completed: Following Council on 25th June 2024, the Town Clerk was contacted by Knowsley Council officers seeking clarification of Council's position concerning proposed Heads of Terms.</p>

Date of Meeting	Minute Number	Resolution	Progress to Date
			<p>The Town Clerk made officers aware that Council's resolution of 15th February 2024 reflected Council's position.</p> <p>The Town Clerk subsequently received a letter from Knowsley Council confirming that the three month break-off clause as contained within the lease had been triggered.</p>
25/07/2024	55	Amendments to 2023/24 Annual Report and submission to printer.	<p>Completed:</p> <p>Amendments and additions to the 2023/24 were included within the version submitted to Council's printer...</p> <p>The printer has produced a draft version which has been proof-read and will be finalised before distribution.</p>
25/07/2024	57	Appointment of Bar Concession	<p>Completed:</p> <p>Following Council, the Town Clerk met with the Bar Concessionaire to confirm the appointment for 12 months, agree beverage and snack prices and arrange monthly meetings to review the bar concession.</p>
19/09/2024	70	Approved Community Funding Application to Glenbuck Juniors FC for £300.00.	<p>Completed:</p> <p>Glenbuck Juniors FC have purchased line marking equipment and provided receipts of expenditure. They have promoted Council support via their social media pages, and have provided additional information to Cllr M. Burke as requested during Council.</p>
19/09/2024	70	Approved Community Funding Application to Prescott & Odyssey Cricket Club (Bowling Section)	<p>In Progress:</p> <p>Officers have sent a letter confirming the awarding of Community Funding and are awaiting receipts.</p>

Date of Meeting	Minute Number	Resolution	Progress to Date
19/09/2024	75	<ol style="list-style-type: none"> 1. That Council accepted both sites would revert back to Knowsley Council on 21st October 2024 in their entirety, and that with regards to the former bowling green area within Eaton Street Park, that Council would not enter into a lease or community asset transfer with Knowsley Council. 2. That the Town Clerk continues to liaise with utility companies for each site with a view to stopping up utility supplies and/or transferring over to Knowsley Council. 3. That the Town Clerk confirms the ownership of assets within the former bowling green area at the earliest opportunity 4. That the Town Clerk contacts Knowsley Council requesting that they liaise with the Friends of Eaton Street Park and Park Pantry to determine their capacity under a community asset transfer; and if not possible, that Knowsley Council continues to support community groups regarding the payment of onsite utilities. 	<p>Completed: The Town Clerk notified KMBC of Council's resolution not to enter into a lease or community asset transfer; and that both sites should revert back to KMBC in their entirety on 21st October 2024.</p> <p>In Progress: Officers continue to liaise with respective utility companies for supplies at each site. Progress will be discussed with Members during Council meeting.</p> <p>Completed: The Town Clerk has amended the list of assets as presented to Members to accurately reflect ownership.</p> <p>Completed: Given that Members resolved not to pursue a community asset transfer, the Town Clerk notified KMBC of the need to contact the Friends of Eaton Street Park to determine if they had capacity.</p>

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st OCTOBER 2024

REPORT TITLE

Announcements from the Town Clerk

BACKGROUND TO THE REPORT

To provide Members with an update of work progressed and meetings attended by the Town Clerk.

PURPOSE OF REPORT

This report is submitted **FOR INFORMATION ONLY.**

REPORT PREPARED BY

Alex Spencer – Town Clerk

TOWN CLERK ANNOUNCEMENTS – OCTOBER 2024

Potential Indoor Cinema at Prescott Town Hall

The Town Clerk recently held a meeting with a local film curator and arts practitioner based in Prescott, who has made enquiries about securing Prescott Town Hall as a local indoor cinema to provide free film screenings for local children.

There is an eagerness to provide free screenings because, in the opinion of the practitioner, opportunities for young people to access films are scarce.

Working in partnership with the Open Eye Gallery in Liverpool, the curator is keen to establish a programme of local screen showings in the new year, and will directly engage with young people and their families through schools.

The curator is in the process of establishing a CIC so as to enable him to better secure funding to deliver the proposed programme.

To support the programme, the Town Clerk has received advice from the British Film Council as to the licences which will be required if films were indeed shown at Prescott Town Hall.

1. RECOMMENDATIONS

- 1.1 Members are asked to note the report.

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st OCTOBER 2024

REPORT TITLE

Mayoral Engagements

BACKGROUND TO THE REPORT

Details of Mayoral Engagements are attached.

PURPOSE OF REPORT

This report is submitted **FOR INFORMATION ONLY**

REPORT PREPARED BY

Alex Spencer – Town Clerk

MAYORAL ENGAGEMENTS

Date	Organisation	Event Name

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st OCTOBER 2024

REPORT TITLE:

Planning Applications

BACKGROUND TO THE REPORT:

The Town Council are a primary consultee for all planning applications within the Town of Prescot. As such the local planning authority Knowsley Metropolitan Borough Council provides weekly updates on all applications received relating to the Town.

PURPOSE OF ITEM:

To provide Members with details of the most recent applications forwarded by KMBC. Members are required to **CONSIDER** each application and **AGREE** to make comment if they feel so inclined. On occasion these will be supplemented on the day of the meeting by additional information received after the release of the summons but before the meeting.

REPORT PREPARED BY:

Liam Johnson – Administration Officer

**KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST PLANNING
APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 04/10/2024**

PRESCOT

APP.NO: 24/00407/CLD **CASE OFFICER: Kim Vo**
APPLICANT: Mr Salih Hussein
APP. TYPE: Certificate Of Lawful Use / Dev Proposed
LOCATION: 67 Eccleston Street Prescott
PROPOSAL: CERTIFICATE OF LAWFULNESS FOR PROPOSED CHANGE OF USE OF GROUND FLOOR FROM CLASS E (a) (DISPLAY OF RETAIL OF GOODS OTHER THAN HOT FOOD) TO USE CLASS E (b) (SALE OF FOOD AND DRINK FOR CONSUMPTION (MOSTLY) ON THE PREMISES)
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SHHEEZI>

XG3R00

APP.NO: 24/00432/FUL **CASE OFFICER: Reece Black**
APPLICANT: Mr Francesco La Rocca
APP. TYPE: Full Application
LOCATION: Church View 2A West Street Prescott
PROPOSAL: ERECTION OF SINGLE STOREY REAR ETENSION, CONVERSION OF GARAGE TO HABITABLE ROOM AND 2NO. REAR DORMER EXTENSIONS TOGETHER WITH LOFT CONVERSION
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SI5KV3IX>

0MX00

APP.NO: 24/00476/FUL **CASE OFFICER: Reece Black**
APPLICANT: Master Nathaniel Gorton
APP. TYPE: Full Application
LOCATION: 29 Manchester Road Prescott
PROPOSAL: DEMOLITION OF EXISTING PORCH TOGETHER WITH THE ERECTION OF A SINGLE STOREY SIDE EXTENSION WITH PROVISION FOR USE AS A SIDE BEDROOM AND SHOWER ROOM AND CREATION OF NEW FRONT ENTRANCE
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SJP81FIX>

J6V00

APP.NO: 24/00480/FUL **CASE OFFICER: Kim Vo**
APPLICANT: Mr Jay Siadankay
APP. TYPE: Full Application
LOCATION: 10 Lloyd Road Prescott
PROPOSAL: ERECTION OF A SINGLE STOREY SIDE AND REAR EXTENSION AND RAISED EXTERNAL PATIO
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SJW8UKIXJDW00>

APP.NO: 24/00492/FUL **CASE OFFICER: Kim Vo**
APPLICANT: Square Dot Consulting Limited
APP. TYPE: Full Application
LOCATION: Self-Pick Veg 66 Eccleston Street Prescott
PROPOSAL: CHANGE OF USE FROM EXISTING CLASS E(A) TO HOT FOOD TAKEAWAY (SUI GENERIS). ALONG WITH INSTALLATION OF AN EXTERNAL EXTRACTION FLUE TO THE REAR OF THE PREMISES (VARIATION OF CONDITION 6 TO ALLOW OPENING HOURS OF 8:00 TO 00:00 MONDAY TO SATURDAY AND 10:00 TO 00:00 ON SUNDAY)
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SK2HTQIXJPS00>

APP.NO: 24/00493/FUL **CASE OFFICER: Reece Black**
APPLICANT: Mr and Mrs Michael & Nicola Duffy
APP. TYPE: Full Application
LOCATION: 6 Belvedere Close Prescott
PROPOSAL: DEMOLITION OF EXISTING CONSERVATORY TOGETHER WITH THE ERECTION OF A SINGLE STOREY REAR EXTENSION AND THE INSTALLATION OF A NEW SIDE DOOR.
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SK3NJKIXJQ000>

APP.NO: 24/00494/FUL **CASE OFFICER: Reece Black**
APPLICANT: Mr Dennis McGlynn
APP. TYPE: Full Application
LOCATION: 21 Knowsley Park Lane Prescott
PROPOSAL: ERECTION OF A SINGLE STOREY SIDE AND REAR EXTENSION TOGETHER WITH A FIRST FLOOR FRONT EXTENSION TO FORM NEW PORCH (DEMOLITION OF EXISTING PORCH)
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SK97HDI XJVT00>

**KNOWSLEY METROPOLITAN BOUROUGH COUNCIL – WARD MEMBERS LIST PLANNING
APPLICATIONS – WEEKLY VALID LIST WEEK ENDING 11/10/2024**

PRESCOT

APP.NO: 24/00513/DEMCON **CASE OFFICER: Andrew Hunt**
APPLICANT: Knowsley Metropolitan Borough Council (Fao Mr Karl Riley)
APP. TYPE: Demolition Determination
LOCATION: The Prescott Centre Eccleston Street Prescott
PROPOSAL: PRIOR NOTIFICATION FOR PARTIAL DEMOLITION FOR PARTIAL DEMOLITION
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SKF0FQIX0QQ00>

APP.NO: 24/00537/FUL **CASE OFFICER: Kim Vo**
APPLICANT: Mr Rusk
APP. TYPE: Full Application
LOCATION: 10 Central Avenue Prescott
PROPOSAL: ERECTION OF SINGLE STOREY SIDE EXTENSION
WARD: Prescott North

View Here –

<https://planapp.knowsley.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=SL10UZXL2900>

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st OCTOBER 2024****REPORT TITLE:**

Planning Decisions

BACKGROUND TO THE REPORT:

The Town Council are a primary consultee for all planning applications within the Town of Prescot. As such the local planning authority Knowsley Metropolitan Borough Council provides weekly updates on all decisions made in relation to applications received relating to the Town.

PURPOSE OF ITEM:

To provide Members with details of the most recent decisions forwarded by KMBC. These are for **NOTING** only. On occasion these will be supplemented on the day of the meeting by additional information received after the release of the summons but before the meeting.

REPORT PREPARED BY:

Liam Johnson – Administration Officer

PRESCOT TOWN COUNCIL

TOWN COUNCIL MEETING

31st OCTOBER 2024

REPORT TITLE:

Community Fund Bids

BACKGROUND TO THE REPORT:

Funding Applications have been received from:

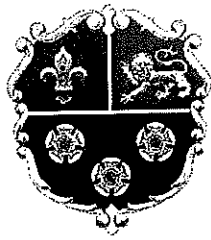
- JK Stars Morris Dancers

PURPOSE OF REPORT:

To **CONSIDER** and **APPROVE, DEFER** or **REJECT** the funding applications.

REPORT PREPARED BY:

Alex Spencer – Town Clerk



**PRESCOT TOWN COUNCIL
COMMUNITY FUND APPLICATION FORM**

Small Grant Funding of up to £500 for local community projects

SECTION 1 – Your Organisation	
Organisation Name and Address:	JK Stars Morris Dancers
Contact / responsible person:	Kayleigh Gill
Role in the Organisation:	Principal
Telephone:	
Email:	
What year was your group established?	2024
Do you have a constitution?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Are you a registered Charity?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Charity Number:
What are the main aims and activities of your Group?	To create a community group and to keep children and teenagers off the street and to bring something to the community for anyone to engage in and become part of a group that will be involving our community in a number of different activities. We will be competing every other weekend
Which area of Prescott are you based in?	The group dances from Whiston Town Hall and is currently comprised of 43 girls, 28 of which are from Prescott.
Bank Details:	Sort Code: Account Number: Account Name:

SECTION 2 – Your Project		
Project Name:	JK Stars Morris Dancers	
When will this take place?	Every Monday	
Please give details and costs of the activities and / or equipment that you are applying for: You will be required to evidence each item of expenditure if successful	A community funding application is being submitted to support our group in the purchase of shakers, bells, ribbons, toe pieces and hopefully insurance which totals £430.00 Whiston Town Council has kindly funded the purchase of a sound system, speaker and supporting warranty; and so this application focuses on the purchase of items which will directly be used during practice and performance.	
How will this project make a difference in your community?	It will make a difference as it will bring people in the community together and create a support network as we are a very low cost group who wants everyone to be able to be involved we don't discriminate against anyone. We will be holding family fundays. Coffee morning. Bingos. Dance shows This will create a community evenings and hopefully reduce crime rate and give our younger children a safe environment	
Who will mainly benefit from your project? (please tick the boxes that apply to your project)	Groups	
	Young People	<input checked="" type="checkbox"/>
	Older People	<input checked="" type="checkbox"/>
	General Community	<input checked="" type="checkbox"/>
	Resident Association	<input checked="" type="checkbox"/>
	Sports or Arts	<input checked="" type="checkbox"/>
Minority groups (e.g. LGBT, Disabled, BME)	<input checked="" type="checkbox"/>	
How many people will benefit from your project?	As many as wants to join and participate in our community events	
How much funding are you asking for? (Max £500 please include an itemised list of costs to support your request)	£430.00 14 x Pairs of Shakers totalling £250.00 Bells totalling £20.00 Ribbons and Toe Pieces totalling £40.00 Insurance totalling £120.00 Insurance – 120.00	
Have you secured funding from anyone else?	No – not for the items which we have stated within this application, although Whiston Town Council has previously provided funding for the purchase of a sound system for the group.	

How will your project recognise the support of the Town Council	We will recognise the Town Council during practice/performance to say that we have received support without which performances would not be possible.	
Who will be running the activity?	<input checked="" type="checkbox"/> Unpaid Volunteers	How many 3
	<input type="checkbox"/> Paid Volunteers	How many
	<input type="checkbox"/> Paid Staff	How many

Declaration:

I declare that to the best of my knowledge and belief the information supplied on this application form is correct. This application is in compliance with the guidance notes and I confirm that I have the authority to sign on behalf of the organisation making this application.	Signed: K. Gill	
	Position: Principal	
	Date: 21/10/2024	

All successful applications will be required to submit proof of expenditure no later than 3 months after the project completion date. Failure to do so will result in clawback of funding. You agree to this term by submitting the application.

By submitting this form, you agree that we will process your data in line with our privacy notice, which can be accessed via our website www.prescot-tc.gov.uk.

You can return your form:

By Post:	Town Clerk Prescot Town Council Prescot Town Hall 1 Warrington Road Prescot L34 5QX
By Email:	enquiries@prescot-tc.gov.uk

PRESCOT TOWN COUNCIL**TOWN COUNCIL MEETING****31st OCTOBER 2024****REPORT TITLE:**

Motion from Cllr Jo Burke – To Provide a Venue for 'Proud as Knowsley LGBTQ+ Peer Support Group'

BACKGROUND TO THE REPORT

In accordance with Prescott Town Council's Standing Order 9b on the 14th October 2024 Councillor Jo Burke did provide the Town Clerk with written notice of a motion she wished to be placed on the next Town Council agenda

PURPOSE OF THE REPORT

This report provides Members with a copy of the motion for discussion and resolution thereon.

REPORT PREPARED BY:

Cllr J. Burke

Alex Spencer – Town Clerk

PRESCOT TOWN COUNCIL

Motion from Cllr Jo Burke – To Provide a Venue for ‘Proud as Knowsley LGBTQ+ Peer Support Group’

1.0 INTRODUCTION

- 1.1 In accordance with Prescott Town Council’s Standing Order 9b on the 14th October 2024 Councillor Jo Burke did provide the Town Clerk with written notice of a motion she wished to be placed on the next Town Council agenda.
- 1.2 I am aware of the difficulty this minority group has had finding a suitable venue to meet and support each other.
- 1.3 I am aware of the additional financial burden of meeting in cafe’s can bring and how this may exclude some members of our community being able to access the support they need.

2.0 THE PLAN

- 2.1 Prescott Town Council will allow ‘Proud as Knowsley LGBTQ+ Peer Support Group’ to meet once a month for two hours at our Venue or the Pavilion (depending on PTC Bookings) without charge.
- 2.2 Prescott Town Council will advertise and promote the group on our social media platforms.

3.0 RECOMMENDATION(S)

In accordance with the powers granted under section 137 of the Local Government Act 1972 members are asked to Consider the report and approve the motion put forward by Cllr J. Burke.

