

PRESCOT TOWN COUNCIL

A meeting of the **EVENTS COMMITTEE** for the **TOWN OF PRESCOT** was held on **WEDNESDAY, 7th JUNE 2023** in the **PRESCOT TOWN HALL**, commencing at **6:02 P.M.**

ELECTED MEMBERS PRESENT

Councillors J. Burke, M. Burke, P. Cook, J. Edgar, J. Madine, T. Murray and M. Sommerfield.

ALSO IN ATTENDANCE

L. Sephton (Deputy Town Clerk)

1. ELECTION OF CHAIR OF COMMITTEE

It was **UNANIMOUSLY RESOLVED** that Cllr Marjorie Sommerfield be elected as Chair of the Events Committee.

2. ELECTION OF VICE CHAIR OF COMMITTEE

It was **UNANIMOUSLY RESOLVED** that Cllr Pat Cook be elected as Vice Chair of the Events Committee.

3. TO RECEIVE APOLOGIES

There were no apologies received.

4. DECLARATIONS OF INTEREST

There were no declarations of interest received.

5. MINUTES OF PREVIOUS COMMITTEE MEETING

It was **RESOLVED** that the minutes of the Events Committee meeting held on 7th March 2023 be agreed as a correct record and signed by the Deputy Chair.

6. PRESCOT CARNIVAL 2023

The Deputy Town Clerk updated committee members with the action plan for this year's carnival and discussed activities/service providers along with the task list for the day of the carnival.

Cllr J. Madine arrived for the meeting.

7. **PRESCOT COMMUNITY RECOGNITION AWARDS**

It was **UNANIMOUSLY RESOLVED** to **APPROVE** the recommendations at 5.1 being: -

5.1.1 Agree the nomination form and closing date for nominations.

Members agreed to amend the nomination form in relation to groups/individuals being nominated in the previous three years. Groups or individuals who have won the award previously will not be considered. The agreed closing date will be Friday 7th July 2023.

5.1.2 Agree the membership of the selection panel and date.

Members agreed that the selection panel will take place on Wednesday 12th July 2023 and will consist of members of the events committee who did not have a conflict of interest with any of the nominees.

5.1.3 Agree the event format as stated in 3.1.

Members agreed the event format to exclude the Mayors Raffle and include:

- Heads and Tails game.
- Invite previous Town Councillors who will be presented with a certificate of service in a frame.
- L35 Radio will provide their services for free.

5.1.4 Agree a date for the community awards to be held from those stated in 3.2.

Members agreed to hold the awards celebration on Sunday 23rd July 2023.

5.1.5 Agree Town Councillor attendance to support the running of the event.

The following members indicated their availability to support the event: -

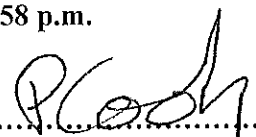
- Cllrs J. Burke, T. Murray, M. Burke, M. Sommerfield and J. Edgar.

5.1.6 Agree the food and drinks to be purchased.

Members agreed that Cllrs J. Burke and P. Cook would organise and purchase the food and drink which will consist of sandwiches, cakes, fruit juice, prosecco and hot drinks.

The meeting closed at 6:58 p.m.

Dated: 14th September 2023

Signed:.....
(~~Cllr M. Sommerfield~~, Chair of Events
Committee) *vice*